

This Risk Assessment is based on the latest [Construction Leadership Council - Site-Operating-Procedures-Version-6.pdf](#)

### **Current guidance**

#### **Social Distancing**

Workers should maintain a distance of two metres, or one metre with risk mitigation where two metres is not viable.

The local [COVID alert levels](#) do not restrict construction activities; however, any additional local authority restrictions must be complied with.

National guidance on social distancing in [England](#), [Scotland](#), [Wales](#) and [Northern Ireland](#) should be adhered to off-site

#### **Going to Work**

Workers should be working from home if they can. Those who cannot work from home, which includes workers in construction, manufacturing, logistics and distribution, should go to work.

Workplaces that are open should be [Covid-19 secure](#).

#### **Face Coverings**

In accordance with [The Use of Face Coverings in Construction](#), where workers on site are not required to wear Respiratory Protective Equipment (RPE) and their workplace (which may include welfare and changing facilities, site offices or site meeting rooms) meets all of the criteria below, their employer should make face coverings available and they should be worn in:

- An enclosed space;
- Where social distancing isn't always possible; and
- Where they come into contact with others they do not normally meet.

In line with Government guidance on premises providing hospitality, face coverings must be worn in canteens except when seated at a table to eat or drink.

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**Excerpt from Construction Leadership Council Guidance Version 6**

<b>Social Distancing</b>	Workers in the construction industry should follow the guidance on <a href="#">Social Distancing</a> . Where they cannot work from home, they Must follow guidance on <a href="#">Meeting with Others</a> Safely and Safer Travel while travelling to and from work and while at work. Shielding Has been paused for those deemed to be <a href="#">clinically extremely vulnerable</a> . If reintroduced in an area by the local authority, workers will receive a new formal shielding notification and advised not to go to work.
<b>Self-isolation</b>	Anyone who: <ul style="list-style-type: none"> <li>• Has a high temperature, a new continuous cough, or a loss of, or change in, their normal sense of taste or smell;</li> <li>• Is within 10 days of receiving a positive Coronavirus (Covid-19) test result;</li> <li>• Is within 14 days of the day when the first member of their household or support bubble showed symptoms of Coronavirus (Covid-19) or received a positive test result;</li> <li>• Has returned from a country that is not on the <a href="#">travel corridors</a> list and is required to quarantine for 14 days; or</li> <li>• Has been contacted by the <a href="#">NHS Test &amp; Trace Service</a>; must follow the guidance on self-isolation and should not come to site.</li> </ul>
<b>If someone falls ill</b>	If a worker develops a high temperature, a new continuous cough, or a loss of, or change in, their normal sense of taste or smell while at work, they should: <ul style="list-style-type: none"> <li>• Put on their Face Covering</li> <li>• Inform others in their team</li> <li>• Ensure the Resources Manager and supervisor are informed</li> <li>• Inform the site manager (send someone to inform or phone) do not enter site offices / cabins</li> <li>• Return Home Immediately</li> <li>• Avoid touching anything</li> <li>• Only cough or sneeze into Face Covering / Mask, or Tissue, crook of their elbow.</li> </ul> They should get a <a href="#">Coronavirus (Covid-19) test</a> They must follow <a href="#">Stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection</a> and not return to site Until they have received a negative test result or, in the event of a positive test result, until they have completed their period of self - Isolation and are no longer unwell. Sites that are informed of more than one confirmed case within 14 days will need to contact their local Public Health England protection team.  Further information can be found in the <a href="#">‘What to do if a worker has Covid-19 or has to self-isolate’</a> flowchart.

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<b>Name:</b>		<b>Likelihood</b>	<b>Severity</b>
<b>Project No:</b>		Rating 1 = Very unlikely	Rating 1 = No injury
<b>Scope of works:</b>	<b>All Construction Activities</b>	Rating 2 = Unlikely	Rating 2 = Minor injury or illness
<b>Risk Assessment created by:</b>	<b>M Corby</b>	Rating 3 = Likely	Rating 3 = '3 day' injury or illness
<b>Project Manager:</b>	<b>N/A</b>	Rating 4 = Very Likely	Rating 4 = Major injury or illness
<b>Risk Assessment No:</b>	<b>GRA 022</b>	Rating 5 = Almost Certain	Rating 5 = Fatality or disabling injury
<b>IMPORTANT</b>		Acceptable	
UKPS Staff & Contractors are to check themselves daily prior to leaving home for site using: <a href="https://111.nhs.uk/covid-19/">https://111.nhs.uk/covid-19/</a>		Further review - try to achieve greater controls	
		STOP - Unacceptable	

5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5

Likelihood  
Risk Factor = Likelihood x Severity

**E - Employees (UKPS Direct Employees / UKPS Contractors), C – other Contractors P – Public F - Family**

The COVID-19 hazard extends further than site, it's your family and friends that could be at risk if YOU fail to comply with this risk assessment

Task/Activity	Hazard (How Harmed)	Persons at Risk	Degree of Risk (No Controls)			Control Measures	Degree of Risk (Controls Applied)			Further Action Required (if RF = 12 or more STOP. Put additional controls in place and/or seek HSEQ advice)
			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
<p><b>Prior to attending work</b></p> <p><b>Communicate with Team Members</b></p>	<p><b>Cross contamination</b> (Employee infection of other Employees, Contractors or members of the Public)</p>	E, C, P, F	2	5	10	<p>No <u>vulnerable persons</u> to attend site. Monitor symptoms of yourself and family members.</p> <p><a href="https://111.nhs.uk/covid-19/">https://111.nhs.uk/covid-19/</a> to confirm.</p> <p>Shielding has been paused for those deemed to be <u>clinically extremely</u> Vulnerable. If Reintroduced in an area by the local authority, workers will receive a new Formal shielding notification and will be advised not to go to work.</p>	1	5	5	<p>Virus can be asymptomatic</p> <p>If anyone shows positive, inform Manager and follow Govt advice. (see guidance on final page)</p> <p style="color: red;"><b>Do Not Attend Site</b></p>

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
Travel to site	<b>Vehicle Sharing</b> (infection due to unable to maintain distancing, illness, fatality)	E, C, P, F	2	5	10	<p><b>Wherever possible workers should travel to site alone, this may require the use of their own transport. (please follow company guidelines regarding the use of your own transport)</b></p> <p><b>If there is no option but to share:</b>  <b>Maintain</b> the maximum distance permissible between the driver and passenger and face away from each other.  <b>Fixed Team</b> crewing of vehicles.  <b>Ventilation</b>, partially open windows on both vehicle doors to maintain ventilation when driving.  <b>Face coverings/masks MUST</b> be worn when sharing vehicles, they also stop transmission from hand to face touching their mouth, eyes or nose when travelling.  <b>On exiting the vehicle</b> on completion of the journey wash hands for 20 seconds with soap and water or sanitiser.  <b>All interior surfaces</b> should be regularly cleaned, wear gloves and use standard cleaning products.</p>	2	5	10	<p><b>Employees must confirm they and their families are risk free and observe all other controls detailed in this risk assessment Two per cab is then permissible.</b></p> <p><b>For further controls on Vehicle Use</b> read and comply with:  <b>GRA 028 - COVID-19 - General Risk Assessment - Vehicle Use</b></p>

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
						<b>Tissues</b> to be available in the cab. <b>Plastic bags</b> to be available in the cab.				Used tissues to be bagged and disposed of in site waste.
<b>Access to site</b>	<b>Cross contamination from Entry systems requiring finger scan</b> (infection/ unable to maintain hygiene, illness, fatality)	E, C, P, F	3	5	15	<b>Finger scan</b> may be disabled unless wipes or sanitiser are available at point of entry prior to scan. No communal pens to be used for sign in unless sanitiser is immediately available.	1	5	5	Comply with floor and other signage
	<b>Queuing at entry / exit points</b> (Breach of Social Distancing leading to infection)	E, C, P, F	2	5	10	Site to have attendant / security to keep staff entering / leaving at 1 metre Plus spacings, includes site welfare where required. Staggered work starts and finish time. <b>Employees</b> to take responsibility for their own social distancing.	1	5	5	
<b>Attend site induction</b>	<b>Lack of Social Distancing</b> (infection due to unable to maintain distancing, illness, fatality)	E, C, P, F	3	5	15	Only attend <b>site inductions</b> if social distancing (at 1 metre Plus) can be maintained. It is permissible for these to be carried out in doors, in cabins etc but distancing and <b>ventilation</b> must be possible. If this cannot be achieved ask the person delivering the induction to run an additional induction. Complete inductions outside / online if feasible	1	5	5	

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
						If none of the above control measures can be complied with, <b>STOP</b> and consult your Line Manager or consult with UKPS HSEQ 07896 917073 if required.				
<b>Use of Site Welfare Facilities – Canteen – Rest Room</b>	<b>Non-compliance with Social Distancing</b> (Infection due to proximity/hygiene)	E, C, P, F	3	5	15	<b>Avoid</b> the use of site canteen/welfare facilities unless you must. <b>Face Covering</b> must be worn until you sit at your table or leave the canteen. <b>Take breaks</b> , individually if possible, in your van or other suitable safe location on site in the open air. <b>Do not</b> leave site for breaks. <b>Bring food</b> from home.	1	1	1	Avoid canteens if you perceive a risk
<b>Use of Site Welfare Facilities – Toilets,</b>	<b>Use of Communal Surfaces / Items, tabletops, door handles</b> (Infection hygiene)	E, C, P, F	4	5	20	<b>Avoid touching</b> communal surfaces. Open doors with feet, elbows, or single finger. <b>Treat all surfaces</b> as hazardous / contaminated. <b>Face Covering</b> must be worn if multiple people are able to use the toilet area at the same time.	1	5	5	
	<b>Non-compliance with Social Distancing</b> (Infection due to proximity/hygiene)	E, C, P, F	4	5	20	<b>You must</b> comply with the social distancing (2 M) where this is not possible <b>Face Covering MUST</b> be worn.	1	5	5	
	<b>Poor Hygiene</b> (Infection)	E, C, P, F	4	5	20	<b>Wash hands</b> for 20 seconds with soap and water after contact with any suspect / communal surface.	1	5	5	

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
<b>Eating</b>	<b>Poor Hygiene</b> (Infection)	E, C, P, F	3	5	15	<b>Wash hands</b> for 20 seconds with soap and water, or alcohol gel prior to touching food wrapping, lunch box etc. <b>After eating</b> dispose of waste correctly <b>Do not</b> touch your face, eyes, nose of mouth. <b>Wash hands</b> for 20 seconds with soap and water, dry hands using disposable paper towel, blower, or individual hand towel you have brought from home.	1	5	5	Report any defect with you on van wash basin to the fleet UKPS Mgr promptly
<b>General Works</b>	<b>Touching face, mouth eyes, nose</b> (Infection)	E, C, P, F	3	5	15	<b>Avoid</b> touching face unless immediately cleaning your hands first. Safety glasses worn, Face Covering or dust mask worn if you cannot resist temptation to touch facial areas. <b>ProGarm helmet</b> with visor down may offer some protection. Facial coverings may also offer some protection.	1	5	5	
	<b>Cross Contamination handling contaminated tools, equipment and materials</b> (infection)	E, C, P, F	3	5	15	Good <b>personal hygiene</b> . <b>Leave</b> materials in bags until needed. <b>Treat</b> all tools and materials as contaminated (in bags or not). <b>Wear</b> impermeable gloves (Nitrile/Latex etc) for all work (Less LIVE Electric Work where Insulated gloves and gauntlets will be used).	1	5	5	

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
						<p><b>For heavy</b> manual works or knife work, wear work gloves over the top of impermeable gloves.</p> <p><b>Dispose</b> of Nitrile/Latex type gloves in a plastic bag into site waste.</p>				
	<b>Poor Discipline/ Safety Culture</b> (infection)	E, C, P, F	5	5	25	<p><b>Compliance</b> with this Risk Assessment</p> <p>Compliance with Govt guidelines</p> <p><b>Supervision</b></p>	1	5	5	
	<b>Lack of facilities / PPE /cleaning resources</b> (infection)	E, C, P, F	3	5	15	<p><b>STOP WORK</b></p> <p><b>Consult</b> your Manager, or UKPS HSEQ 07896 917073</p>	1	1	1	
<b>General Works</b>	<b>Working in close proximity</b> (infection)	E, F	3	5	15	<p><b>Be honest</b> with your employer, if you have symptoms follow Govt advice, Do Not attend site.</p> <p>Where possible maintain 2 Metre distancing, where not possible you <b>MUST</b> wear a Face Covering.</p> <p><b>Comply</b> with the social distancing (2M rule). <b>Ensure</b> that the work area is well ventilated. If possible, fabrication work should be undertaken outside in the open air with entry only being made into building to facilitate the installation of the apparatus. <b>Safety glasses</b> and dust mask to be worn. ProGarm helmet with visor down may offer some</p>	1	1	1	<p>Face covering may be worn when required or desired.</p> <p>Always try to adapt the work so that you do not need to be within 2 metres of others</p>

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
						protection. <b>Work</b> back to back or side to side (rather than face to face) <b>Reduce</b> the number of people on the task where possible. <b>Rearrange tasks</b> to enable them to be done by one person <b>Consider alternative</b> or additional mechanical aids to reduce worker interface <b>Minimise</b> the frequency and time workers are within 2 metres, Face Covering will be required if you cannot. <b>Minimise</b> the number of workers involved in these tasks * <b>Use a full-face</b> visor/ shield, Keep groups of workers that must work within 1 metre Plus together in teams e.g. (do not change workers within teams)				*Mandatory on Taylor Wimpey sites
<b>Moving around site</b>	<b>Exposure to Virus (infection)</b>	E, C, P, F	2	5	10	<b>Minimise movement</b> around the site. <b>Observe</b> floor markings and signs <b>Take</b> correct tools and materials, avoid multiple trips to the van / storage.	1	5	5	Do not touch items or enter Plots / Building that you do not have too
<b>Use of Tools &amp; Equipment</b>	<b>Cross contamination</b>	E, C, P, F	2	5	10	<b>Frequent cleaning</b> of work area.	1	5	5	

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
	(Employee infection of family)					<b>Sanitise</b> equipment after use with issued solutions and paper 'blue' roll <b>Remove</b> your belongings and clothes from the work area at the end of the work period.				
<b>Use of Vehicle Welfare Facilities</b>	<b>Excessive Use</b> (resupply issues, leading to loss of capability)	E, C, P, F	3	5	15	<b>Monitor</b> levels in vehicle hand care solutions. <b>Report</b> to your supervisor for resupply in good time, i.e. when 1/3 remaining Use appropriately quantities, do not waste the solutions.	1	5	5	Report faults promptly to the UKPS Fleet Manager <b>07791 224248</b>
<b>Use of PPE</b>	<b>Perception of Total protection</b> (Employee infection of family)	E, C, P, F	3	5	15	When managing the risk of COVID-19, <b>additional PPE</b> beyond what you usually wear is <b>not beneficial</b> . This is because COVID-19 is a different type of risk to the risks you normally face in a workplace, and needs to be managed through <b>social distancing, hygiene and fixed teams or partnering</b> , not through the use of PPE.	1	5	5	
<b>Use of Face Coverings</b>	<b>Perception of higher degree of protection</b> (Depletion of PPE stocks NHS)	E, C, P, F	3	5	15	<b>Face covering</b> can be very simple and may be worn in enclosed spaces where social distancing is not possible. It just needs to cover your mouth and nose. <b>Face coverings are not</b> a substitute for safe distancing, minimum people etc	1	5	5	See <a href="#">HSEQ Bulletin 028</a>

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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
						<p><b>Employee Face Covering Info:</b>  <b>Wash</b> your hands regularly and thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on, and after removing it. (See pages 16 &amp; 17)  <b>Avoid</b> touching your face or face covering.  <b>Change</b> covering if it is damp.</p>				
<b>Use of Tablet</b>	<b>Cross contamination</b> (Employee infection of family)	E, C, P, F	2	5	10	<p><b>Sanitise</b> tablet after use.  <b>Avoid</b> swapping tablet users.                      If required <b>sanitise before</b> swapping user, <b>Team Leader</b> brief others on tasks rather than sharing tablet.</p>	1	5	5	
<b>Receipt on inbound goods and materials</b>	<b>Contamination, External transmission sources</b> (Infection, contamination)	E, C, P, F	3	5	15	<p><b>Reduce</b> frequencies of deliveries  <b>Use</b> equipment to move items rather use multiple people.  <b>Encourage</b> vehicle driver to stay in their vehicle, not to breach 2 metre distancing</p>	1	5	5	
<b>Treatment of person suspected COVID infection</b>	<b>Contamination,</b> (Infection, contamination)	E, C, P, F	5	5	25	<p><b>Maintain</b> Social Distancing at all times.  <b>Report</b> to site management.  <b>Remove</b> person from site immediately.  <b>Report</b> to Line Manager and HR immediately.</p>	1	5	5	

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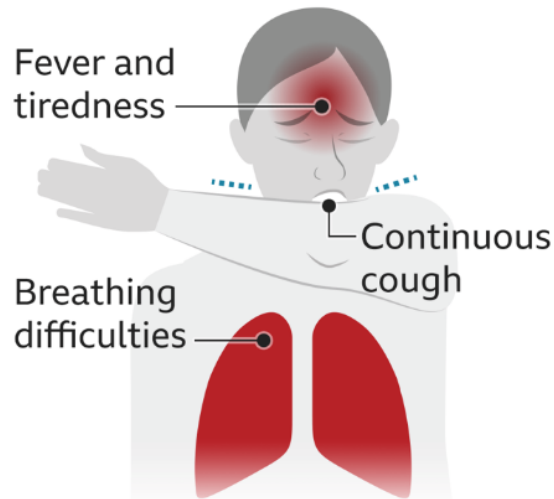
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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
						<p><b>If safe</b> to drive go directly home and follow government guidance.</p> <p><b>Vehicle sharing</b> fit face coverings all occupants and comply with GRA 022 Vehicle Use.</p> <p><b>Take suspected</b> infected person directly home. <b>Sanitise Vehicle</b></p>				
<b>Return Home</b>	<b>Cross contamination</b> (Employee infection of family)	E, C, P, F	3	5	15	<p><b>Remove</b> outer layer of clothing (overalls) and all other PPE place in the back of van/boot of car before leaving site.</p> <p><b>Wash hands</b> prior to departing/entering the vehicle seating area.</p> <p>Be wary of door handles that may be touched when locking vehicle.</p> <p>Upon entry to house wash hands before touching surfaces, items or contact with family members.</p> <p>Book <a href="#">COVID test</a>, walk in, drive through or other offering a quick turnaround of results</p>	1	1	1	Do not return until confirmed by UKPS HR

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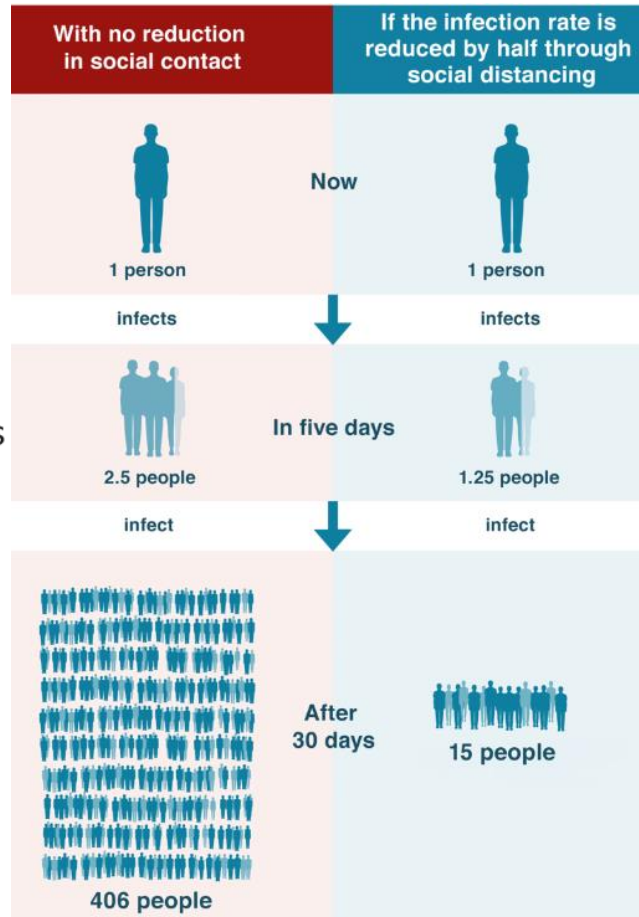
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			L 1-5	S 1-5	RF 1-25		L 1-5	S 1-5	RF 1-25	
<b>All</b>	<b>Stress, Anxiety, Depression</b> (Poor Mental Health)	E, C, P, F	2	4	8	<a href="#">Health Assured – Employee Assistance Programmes</a> Username: █████ . Password: █████ UKPS Mental Health First Aiders available, for details contact UKPS HR. Line Manager Support	1	2	2	

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What are the symptoms - and what should I do if I feel unwell?



**If you live with someone who has a 'new continuous' cough or high temperature, stay at home for 14 days in case symptoms develop**



**If your symptoms get worse or are no better after seven days seek medical advice**



**Use the online 111 coronavirus service at 111.nhs.uk. In Northern Ireland, call 111**

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## Symptoms

Do not leave your home if you have coronavirus symptoms

Do not leave your home if you have either:

- a high temperature – this means you feel hot to touch on your chest or back (you do not need to measure your temperature)
- a new, continuous cough – this means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
- a loss of smell
- a loss of taste

To protect others, do not go to places like a GP surgery, pharmacy or hospital. Stay at home.

Use the 111 online coronavirus service to find out what to do.

[Use the 111 coronavirus service](#)

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## Vulnerable Groups

The NHS are advising those who are at increased risk (Vulnerable People) of severe illness from coronavirus (COVID-19) to be particularly stringent in following social distancing measures. Anyone who falls into this group must inform their management and not attend sites, offices or depots without clearance to do so from the UKPS Operations Director, this applies to all direct and subcontract staff.

This group includes those who are:

- aged 70 or older (regardless of medical conditions)
- under 70 with an underlying health condition listed below (ie anyone instructed to get a flu jab as an adult each year on medical grounds):
  - chronic (long-term) respiratory diseases, such as [asthma](#), [chronic obstructive pulmonary disease \(COPD\)](#), emphysema or [bronchitis](#)
  - chronic heart disease, such as [heart failure](#)
  - [chronic kidney disease](#)
  - chronic liver disease, such as [hepatitis](#)
  - chronic neurological conditions, such as [Parkinson's disease](#), [motor neurone disease](#), [multiple sclerosis \(MS\)](#), a learning disability or cerebral palsy
  - [diabetes](#)
  - problems with your spleen – for example, [sickle cell](#) disease or if you have had your spleen removed
  - a weakened immune system as the result of conditions such as [HIV and AIDS](#), or medicines such as [steroid tablets](#) or [chemotherapy](#)
  - being seriously overweight (a body mass index (BMI) of 40 or above)
- those who are pregnant

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## The Use of Face Coverings in Construction during Coronavirus (COVID -19) dated 14 August 2020 but still valid

Construction employers have asked the CLC for guidance on the use of face coverings in response to coronavirus to help provide a consistent approach across the industry.

### Definitions

[Face coverings](#) are made from fabric or cloth and cover the mouth and nose to protect others, not the user, from infection. They are not PPE as they do not protect people from work - related hazards and are not made to a recognised standard.

[Surgical face masks](#) are designed and manufactured to be used in medical settings to limit the spread of infection and they are resistant to droplets of fluids and splashes. Whilst they are made to a recognised standard, they are not considered to be PPE.

Visors are classed as PPE and are usually worn to protect the face and eyes. They protect users, not others, against droplets carrying infection.

[Respirators](#) which are used extensively in construction activities, are classed as PPE and protect people from work - related hazards that cannot be eliminated or reduced in any other way. They should be specific to the hazard identified and provided free of charge by employers.

### Current Position

The use of face coverings in response to coronavirus is mandatory for members of the public in an increasing number of specified places, most of which meet all of the following criteria:

- enclosed public spaces
- where social distancing isn't always possible
- where people come into contact with others, they do not normally meet

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The use of face coverings or PPE is not required in response to coronavirus in offices or whilst carrying out construction activities and the Government guidance on [Working safely during coronavirus \(COVID - 19\) – Construction and other outdoor work](#) states that: Workplaces should not encourage the precautionary use of extra PPE to protect against COVID - 19 outside clinical settings or when responding to a suspected or confirmed case of COVID-19. CLC Position Where construction workers are not required to wear PPE for their specific task and their workplace meets all of the criteria below, their employer should make available, as a minimum, face coverings:

- an enclosed space
- where social distancing is not always possible
- where they come into contact with others, they do not normally meet

#### **Current Social Distancing Requirements**

Workers should maintain a distance of two metres, or one metre with risk mitigation where two metres is not viable.

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